

Women in Resource Development Inc.

Financial statements

March 31, 2020

Women in Resource Development Inc.
TABLE OF CONTENTS
For the year ended March 31, 2020

| | Page |
|---|-------------|
| Independent auditor's report | 1 |
| Financial statements | |
| Statement of Financial Position | 2 |
| Statement of Revenues and Expenditures | 3 |
| Statement of Cash Flows | 4 |
| Notes to the Financial Statements | 5 - 7 |
| Statement of Revenues and Expenditures by funding project | 8 |

INDEPENDENT AUDITOR'S REPORT

To the Members of the Women in Resource Development Inc.

Opinion

We have audited the financial statements of the Women in Resource Development Inc., which comprise the statement of financial position as at March 31, 2020, and the statements of revenues and expenditures and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the organization as at March 31, 2020, and its results of operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO).

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the organization in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Key Audit Matters

Key audit matters are those matters that, in our professional judgment, were of most significance in our audit of the financial statements of the current period. These matters were addressed in the context of our audit of the financial statements as a whole, and in forming our opinion thereon, and we do not provide a separate opinion on these matters.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with ASNPO, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the organization's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

INDEPENDENT AUDITOR'S REPORT, continued

- ♦ Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- ♦ Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the organization's internal control.
- ♦ Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- ♦ Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the organization to cease to continue as a going concern.
- ♦ Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- ♦ Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the organization to express an opinion on the financial statements. We are responsible for the direction, supervision and performance of the group audit. We remain solely responsible for our audit opinion.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Mount Pearl, Newfoundland
October 28, 2020



Feltham & Associates
Chartered Professional Accountants

Women in Resource Development Inc.
STATEMENT OF FINANCIAL POSITION
As at March 31, 2020

| | 2020 | 2019 |
|---|-------------|-------------|
| ASSETS | | |
| Current | | |
| Cash | \$ 462,395 | \$ 216,071 |
| Receivables (Note 4) | 418,784 | 191,320 |
| Prepaid expenses | 9,836 | 3,953 |
| HST receivable | 42,369 | 21,573 |
| | \$ 933,384 | \$ 432,917 |
| LIABILITIES | | |
| Current | | |
| Accounts payable and accrued liabilities | \$ 114,447 | \$ 30,725 |
| Due to related party (Note 5) | 1,173 | 5,170 |
| Deferred revenue (Note 6) | 727,698 | 302,616 |
| | 843,318 | 338,511 |
| UNRESTRICTED NET ASSETS | | |
| Balance - beginning of the year | 94,406 | 85,456 |
| (Deficiency) excess of revenues over expenditures | (4,340) | 8,950 |
| Balance - end of the year | 90,066 | 94,406 |
| | \$ 933,384 | \$ 432,917 |

On behalf of the board

_____ *C Handing* _____ **Chair**
 _____ *Cheri Butt* _____ **Chief Executive Officer**

The accompanying notes form an integral part of this financial statement.

Women in Resource Development Inc.
STATEMENT OF REVENUES AND EXPENDITURES
For the year ended March 31, 2020

| | 2020 | 2019 |
|--|-------------------|-----------------|
| REVENUES | | |
| Community Partnerships (OTT) | \$ 128,262 | \$ 117,633 |
| Employment Assistance Services | 448,178 | 472,014 |
| Labour Market Partnerships | 424,879 | 452,671 |
| Wage and Gender Equality | 84,444 | 94,491 |
| NL Workforce Innovation Centre (NL WIC) | 110,904 | 47,254 |
| Administration revenues | 41,403 | 43,986 |
| Industry Donations | 4,821 | - |
| | 1,242,891 | 1,228,049 |
| EXPENDITURES | | |
| Advertising and promotion | 20,875 | 27,770 |
| Audit fees | 8,061 | 7,471 |
| Computer expense | 8,802 | 14,712 |
| Conference and meeting expenses | 16,349 | 22,447 |
| Consulting fees | 2,591 | 3,580 |
| Education and training (OTT) | 110,119 | 85,575 |
| Equipment purchases | 5,025 | 14,685 |
| Equipment repair and maintenance | 4,661 | 3,280 |
| Insurance | 2,692 | 2,661 |
| Interest and bank charges | 1,397 | 1,100 |
| Materials and supplies | 11,328 | 19,227 |
| Memberships | 4,062 | 6,414 |
| Office and administration | 36,143 | 47,675 |
| Postage and courier | 456 | 1,091 |
| Rent | 82,377 | 81,903 |
| Repairs and maintenance | 6,504 | 5,663 |
| Salaries and related benefits | 811,954 | 748,442 |
| Staff professional development | 11,523 | 14,988 |
| Telephone and utilities | 22,839 | 24,988 |
| Travel | 74,319 | 79,815 |
| Utilities | 5,154 | 5,612 |
| | 1,247,231 | 1,219,099 |
| (DEFICIENCY) EXCESS OF REVENUES OVER EXPENDITURES | \$ (4,340) | \$ 8,950 |

The accompanying notes form an integral part of this financial statement.

Women in Resource Development Inc.
STATEMENT OF CASH FLOWS
For the year ended March 31, 2020

| | 2020 | 2019 |
|---|------------|------------|
| OPERATING ACTIVITIES | | |
| (Deficiency) excess of revenues over expenditures | \$ (4,340) | \$ 8,950 |
| Change in non-cash working capital items | | |
| Increase in receivables | (227,464) | (8,192) |
| (Increase) decrease in prepaid expenses | (5,883) | 2,292 |
| Increase in HST receivable | (20,796) | (11,702) |
| Increase (decrease) in accounts payable and accrued liabilities | 83,722 | (95,032) |
| Increase in deferred revenue | 425,082 | 142,310 |
| | 250,321 | 38,626 |
| FINANCING ACTIVITY | | |
| Advances to related party | (3,997) | - |
| INCREASE IN CASH | 246,324 | 38,626 |
| CASH - BEGINNING OF THE YEAR | 216,071 | 177,445 |
| CASH - END OF THE YEAR | \$ 462,395 | \$ 216,071 |

The accompanying notes form an integral part of this financial statement.

Women in Resource Development Inc.
NOTES TO THE FINANCIAL STATEMENTS
March 31, 2020

1. NATURE OF OPERATIONS

Women in Resource Development Inc. (the "Corporation") was incorporated without share capital under the Corporations Act of Newfoundland and Labrador on April 4, 1999.

The Women in Resource Development Corporation (WRDC) is a provincial not-for-profit organization committed to increasing women's participation in trades and technology. With private and public funding, WRDC offers a variety of programs and services to address the challenges surrounding the attraction, recruitment, retention and advancement of women in these sectors. Our charitable arm, the Educational Resource Centre (ERC), was created in 2002, to provide hands-on learning and career exploration opportunities for younger women and girls in science, technology, engineering and math (STEM) as well as skilled trades.

The organization is exempt from income taxes under the Income Tax Act of Canada.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

(a) *Basis of accounting*

These financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations and are in accordance with Canadian generally accepted accounting principles.

(b) *Measurement uncertainty*

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reported period. Actual results could differ from those estimates

(c) *Cash and cash equivalents*

The organization's policy is to present bank balances under cash and cash equivalents. Investments with a maturity period of three months or less from the date of acquisition would also be included in the cash and equivalents balance.

(d) *Revenue recognition*

The organization follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred.

Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

(e) *Contributed services*

Contributed services are comprised of time that volunteers devote to assist in the organization's activities. While these services benefit the organization considerably, a reasonable estimate of their amount and fair value cannot be made and, accordingly, these contributed services are not recognized in the financial statements.

Women in Resource Development Inc.
NOTES TO THE FINANCIAL STATEMENTS
March 31, 2020

3. FINANCIAL INSTRUMENTS

Transactions in financial instruments may result in an entity assuming or transferring to another party one or more of the financial risks described below. The required disclosures provide information that assists users of financial statements in assessing the extent of risk related to financial instruments.

(a) Fair value

The fair value of current financial assets and current financial liabilities approximates their carrying value due to their short-term maturity dates. The fair value of long-term financial liabilities approximates their carrying value based on the presumption that the organization is a going concern and thus expects to fully repay the outstanding amounts.

(b) Credit risk

The organization does have credit risk in receivables \$418,784 (2019-\$191,320). Credit risk is the risk that one party to a transaction will fail to discharge an obligation and cause the other party to incur a financial loss. As the majority of this balance is comprised of funding from government contracts that don't line up with the fiscal year for payments but is defined by the contract, it is the opinion of management that the credit risk exposure to the organization is low and is not material.

(c) Liquidity risk

The organization does have a liquidity risk in the accounts payable and accrued liabilities of \$114,447 (2019-\$30,725). Liquidity risk is the risk that the organization cannot repay its obligations when they become due to its creditors. The organization reduces its exposure to liquidity risk by ensuring that it documents when authorized payments become due; and maintains adequate funds to repay trade creditors as they become due. In the opinion of management the liquidity risk exposure to the organization low and is not material.

4. RECEIVABLES

| | 2020 | 2019 |
|---|-------------|-------------|
| Accounts receivable (trade) | \$ 21,224 | \$ 7,247 |
| Other receivable from funding contracts | 397,560 | 184,073 |
| | \$ 418,784 | \$ 191,320 |

5. DUE TO RELATED PARTY

During the year the organization had transactions with a related party, the WRDC Educational Resource Centre which is the charitable arm of the organization. These transactions are in the normal course of operations and have been valued in these financial statements at the exchange amount which is the amount of consideration established and agreed to by the related parties. The advances are non-interest bearing with no set terms of repayment.

Women in Resource Development Inc.
NOTES TO THE FINANCIAL STATEMENTS
March 31, 2020

6. DEFERRED REVENUE

| | 2020 | 2019 |
|---|-------------------|-------------------|
| Community Partnerships (OTT) | \$ 219,630 | \$ 78,922 |
| Status of Women Canada | 160,445 | 57,509 |
| Employment Assistance Services | 146,221 | - |
| Labour Market Partnerships | 139,371 | - |
| NL Workforce Innovation Centre (NL WIC) | 49,427 | 160,331 |
| Deferred revenue - Husky | 12,604 | - |
| AESL Job Grants | - | 5,854 |
| | \$ 727,698 | \$ 302,616 |

7. SUBSEQUENT EVENTS

The outbreak of a novel strain of coronavirus resulted in the global declaration of a pandemic by the World Health Organization in the spring of 2020. Government measures in place to combat the health threat of the virus have caused material disruption to businesses globally resulting in an economic slowdown. The duration and impact of the outbreak are unknown at this time, as are the efficacy of government and central bank interventions. It is not possible to reliably estimate the length and severity of the measures nor their impact on the future financial results and condition of the Corporation.